



# SNR DEVELOPMENT & PERFORMANCE MANAGER

## Information for Applicants

Thank you for expressing interest in our Snr Development & Performance Manager role. Please note the following information regarding your application and our selection process.

1. Applications must be made in the form of a completed application form with any supporting sheets. **No CVs please.**
2. Applications must be received no later than **5:00 p.m. on 23<sup>rd</sup> February 2017**
3. You may submit your application either in writing or electronically by email.  
Please send your application to:

### In writing:

Addressed to: Kay Blundell, the envelope marked on the front "Confidential – Job Application". Please mail/deliver to: Kay Blundell, Witton Lodge Community Association, Perry Common Community Hall , 87 Witton Lodge Road, Perry Common, Birmingham B23 5JD

### By email:

Subject line "Confidential – Job application" sent to: [recruitment@wittonlodge.org.uk](mailto:recruitment@wittonlodge.org.uk)

4. Please note the following significant dates in the selection process should your application be successful:-

Shortlisting	27 <sup>th</sup> February 2017
1 <sup>st</sup> Interview	6 <sup>th</sup> March 2017
2 <sup>nd</sup> Interview	9 <sup>th</sup> March 2017

The successful applicant will be required to complete a pre-employment Health Questionnaire and written references will be taken up.